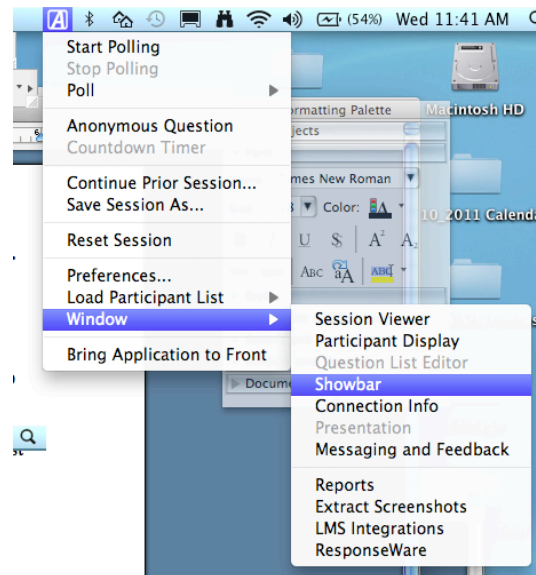


Using Turning Point Anywhere with a pdf, doc or website

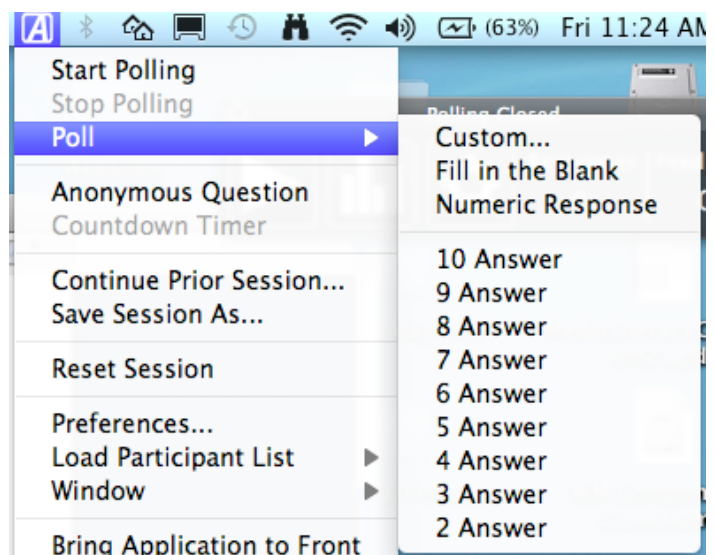
1. Open the pdf, doc or website.
2. Open Turning Point Anywhere.
3. Click on the Turning Point Anywhere icon in your top menu bar.



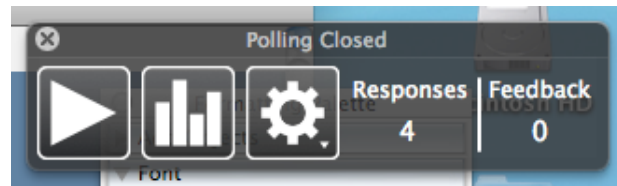
4. Select Window. Choose Showbar



6. Click on the TPA icon in your top menu bar. Select **Poll**. In the drop down menu select the number of answers for your first question. You will need to do this with all your questions. If there are 5 answers and a student accidentally chooses 6 on the responder, their response will not register.

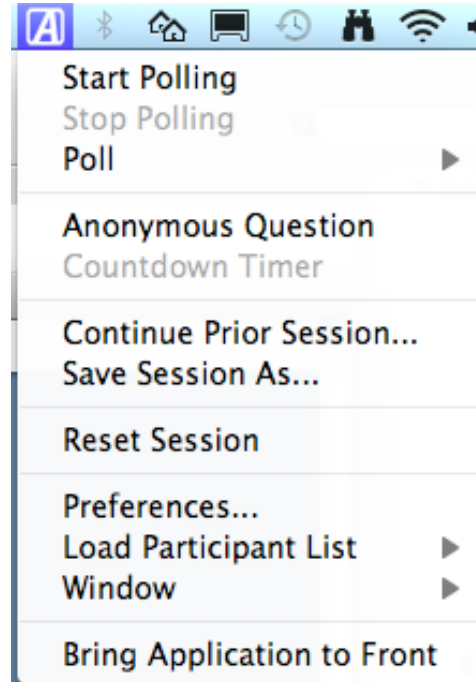


5. Click on the arrow to start polling. Click the white square to stop.

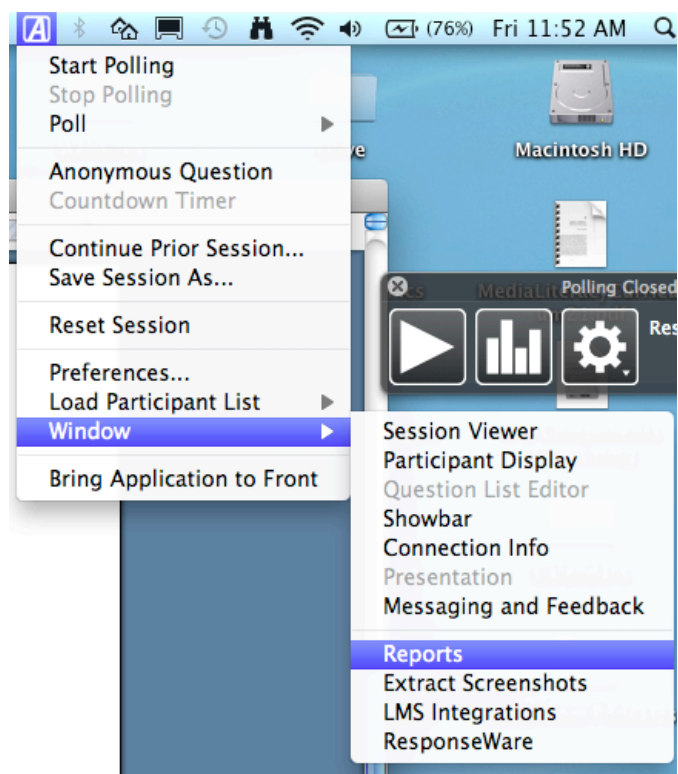


Your graph will appear when polling is stopped.

7. If you want to save the session, go to the TPA icon and choose **Save Session As**.



8. To view or print the results of this session, click on the TPA icon and choose Window to Reports. You will be able to see Individual Reports, Individual Score, Result by Question, Result by Question with Screenshot, Overall Standards, or Individual Standards.



Trouble Shooting Tips

If you are using TurningPoint Anywhere in Keynote you need to change the Slide Show preferences. Go to **Keynote – Preferences** – click on the **Slide Show** tab – put a check in the box in front of **Allow Expose, Dashboard and others to use screen**. Also in Keynote you will want to be able to see your pointer. Go to **Keynote-Preferences-** click on the **Slide Show** tab – put a check in the box in front of **Show pointer when the mouse moves**.

Sometimes the responders loose their connection to the response source. The responder is working if the light flashes green when polling is open and the student is responding. If the light is yellow or red you can try to reset the responder. If your polling bar is open click on the gear and choose **Show Connection Info**.

A window will open with the Channel number the response source is using. To reset the responder, hold down and release the Go button on the responder. The light will flash red and green. Type in the channel number on the responder, then press Go. The light should then turn green.